Job Vacancy – Shift Supervisor

JOB RESPONSIBILITIES:

- Organization and control of the production process: Organizes, coordinates, and controls the production process in the secondary and tertiary crushing plant to ensure continuous, efficient, and safe operations;
- Organization of shift operations: Organizes work and assigns tasks to employees on the shift, monitors their completion, and ensures that work discipline is maintained;
- Supervision of technical equipment: Operates, supervises, and monitors the technical equipment in the plant, including crushers, conveyors, ore feeders and dosing equipment, and pumps;
- Recordkeeping and reporting: Maintains the required plant operating records and promptly reports on production progress, identified deviations, and equipment failures;
- Coordination with other departments: Coordinates activities with the responsible personnel in the Open Pit Mine and Flotation Plant to ensure that the production process runs smoothly;
- Reporting and resolving equipment failures: Reports equipment failures and, in cooperation with shift employees and within the scope of assigned authority, participates in their resolution;
- Preparation of documentation and shift reports: Prepares documentation and shift reports on processed ore and maintains a log of shift activities;
- Operation of control systems: Operates the automatic and semi-automatic systems in the plant and monitors their performance in accordance with technological instructions and procedures;
- Other duties: Performs other related duties as required, within the scope of professional qualifications and authority;

REQUIRED QUALIFICATIONS:

- University degree (Faculty of Mining required);
- Knowledge of ore processing technologies;
- Proficiency in MS Office;
- Knowledge of English.

WHAT WE OFFER:

- Competitive employment conditions with a monthly salary commensurate with qualifications and experience;
- Meals and transportation to and from the workplace provided;
- A working environment that meets the highest European occupational health and safety standards;
- Initial fixed-term employment contract, with the possibility of extension.

WORKING HOURS:

Shift work according to the following schedule:

- 06:00–14:00
- 14:00–22:00
- 22:00–06:00

If you are interested in this position, please send your CV (résumé) in Macedonian to hr@bucim.mk, together with a copy of your diploma. Please write “Shift Supervisor Vacancy” in the email subject line.

Application deadline: 27 October 2026.

Only shortlisted candidates will be invited for an interview. Incomplete CVs and supporting documentation will not be considered.

DPTU Buchim DOOEL reserves the right not to fill the advertised position.

By submitting your CV, you consent to its retention in our candidate database for a period of 12 months.

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